

Town of Grantsboro
Regular Meeting of Town Council
October 4, 2018

Minutes

The Grantsboro Town Council met on Thursday, October 4, 2018 at 7:00 p.m. in the Rock of Zion Church fellowship hall due to FEMA currently using the town hall. Attending were: Mayor Alfred Cahoon, Mayor Pro-tem Julia Lee, Ray Poole, TW Harris, and Ray Lewis, Clerk. Tom Newman and Kristie Mitchell were absent. Visitors present were Josh Stowe, David Harris, Joseph McKemey, and Thomas Wilkat.

Mayor Cahoon called the meeting to order, and Lewis offered the invocation. A quorum was established for the meeting. The agenda was approved upon a motion by Harris, seconded by Lee and carried. The minutes from the September meeting were approved as written upon a motion by Harris, seconded by Lee and carried.

Lewis presented the finance report for the month of September, which reflected \$8259.20 in revenues, and expenses of \$5770.22. Total funds were reported at \$203,515.77. A motion to approve the finance report as presented was made by Harris, seconded by Lee and carried.

Old Business

David Harris with RSM Harris Associates was present to share updates concerning the 306 North Sewer Extension Project. Harris expressed the need for the Town Council to adopt several plans in order to be in compliance with the CDBG requirements for the project. The plans presented were Citizen Protection Plan; Equal Opportunity Plan; Excessive Force Policy; Fair Housing Complaint Procedure; Fair Housing Plan; Language Access Plan; Local Jobs Initiative Section 3 Plan; Policy For Equal Opportunity; Procurement Standards Policies and Plan; Residential Anti-displacement and Relocation Assistance Plan; Section 504 Grievance Procedure; Section 504 Evaluation Plan; Conflict of Interest Policy; and Optional Coverage Relocation Policy. These plans, policies, and procedures were all adopted upon a motion by Poole, seconded by Harris and carried.

Joseph McKemey and Thomas Wilkat with McDavid Associates were also present. McDavid Associates is the engineering firm for the Sewer Extension project. The engineering service agreement was presented, and also a proposed budget for the project. The proposed budget was adopted as presented upon a motion by Lee, seconded by Harris and carried.

New Business

There was no new business to present.

After a brief comment period, the meeting was adjourned upon a motion by Newman, seconded by Mitchell and carried.

The next regular meeting of the Town Council is scheduled for November 13, 2018. This date is one week later than normal due to the November 6 elections.

Respectfully submitted,

Alfred E. Cahoon, Mayor

Ray Lewis, Clerk