

**Town of Grantsboro  
Regular Meeting of the Town Council  
November 10, 2020**

**Minutes**

The Grantsboro Town Council met on Tuesday, November 10, 2020 at 7:00 p.m. in the Town Hall. Attending were: Mayor Pro-tem Tom Newman, Ray Poole, Kristie Mitchell, TW Harris, Evelyn Paul, and Ray Lewis, Clerk. Mayor Julia Lee was absent. There were 2 visitors present.

Mayor Pro-tem Newman called the meeting to order, and Lewis offered the invocation. A quorum was established for the meeting. The agenda was approved upon a motion by Poole, seconded by Mitchell and carried. The minutes from the October meeting were approved as written upon a motion by Harris, seconded by Poole and carried.

Lewis presented the finance report for the month of October, which reflected \$2965.35 in revenues, and expenses of \$3814.84. Total funds were reported at \$209,671.57. A motion to approve the finance report as presented was made by Harris, seconded by Mitchell and carried.

**Old Business**

Mayor Pro-tem Newman shared an update concerning the nuisance abatement letters that were sent to three property owners along Hwy 55. The Burger King property has already been cleaned up, and owners of both the Sawyer property and the Joyner property have made progress in getting those cleaned up as well. Following personal visits with the Walmart and Dollar General managers, the Walmart has had the trees cut down across the front of their property, and Dollar General plans to do the same.

**New Business**

A copy of the 3<sup>rd</sup> quarter progress report (July, Aug, Sep) for the CDBG project was given to the Town Council.

Joe McKemey with McDavid Associates was present to night to share information concerning bidding for the construction contract for the CDBG 306 N Sewer Extension Project. There were 4 bids received, and Jones and Smith Contractors, LLC was the low bidder with a bid of \$1,867,789.00. After reviewing all bids, McDavid Associates recommended that the work be awarded to Jones and Smith, with the provision that a Memorandum of Bid Negotiations could be executed to reduce the bid to \$1,227,823.00 to get the cost within the budget for the project. A motion to approve a resolution awarding the contract to Jones and Smith was made

by Mitchell, seconded by Paul and carried. A copy of the resolution is included with these minutes.

David Harris with RSM Harris Associates was present to share information concerning acquisition of the pump station site for the CDBG 306 N Sewere Extension Project. There were 4 recommendations presented by Harris:

1. That the Council set the initial "Just Compensation" for the property at the appraised amount of \$10,400 and make that the initial offer.
2. That the Council authorize negotiations with the railroad (owner) and set the final negotiated price of \$62,410.55.
3. That the Council approve the selection of Shackelford & Associates of Greenville, NC and AD Willis of New Bern, NC to prepare the appraisal reports.
4. That the Council approve the selection of Hollowell and Hollowell to provide the legal services for the acquisition of the pump station site and any related CDBG matters.

After some discussion, a motion to accept and approve all 4 recommendations was made by Harris, seconded by Mitchell and carried.

During the public and Council comment period Lewis shared that the copier in the Town Hall office had reached the age that it no longer qualified for a service contract, and that if it broke down it may not be able to be repaired due to lack of parts availability. It was agreed that we would continue using the machine as long as it continued to function properly. There was also a Town workday scheduled for Nov. 21<sup>st</sup> to work on Christmas banners and the Town Christmas Tree. The meeting was adjourned on a motion by Mitchell, seconded by Paul and carried.

The next regular meeting of the Town Council is scheduled for December 1, 2020.

Respectfully submitted,

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Tom Newman, Mayor Pro-tem

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Ray Lewis, Clerk