

Town of Grantsboro
Regular Meeting of the Town Council
May 2, 2023

Minutes

The Grantsboro Town Council met on Tuesday, May 2, 2023 at 7:00 p.m. in the Town Hall. Attending were: Mayor Pro-tem Tom Newman, Ray Poole, TW Harris, Kristie Mitchell, Evelyn Paul, and Ray Lewis, Clerk. Mayor Julia Lee was absent. There was 1 visitor present.

Lewis offered the invocation, and Mayor Pro-tem Newman called the meeting to order. A quorum was established. The agenda for the meeting was approved upon a motion by Harris, seconded by Mitchell and carried. The minutes from the April meeting were approved upon a motion by Harris, seconded by Paul and carried.

Lewis presented the finance report for the month of April, which reflected \$1814.52 in revenues, and expenses of \$11,010.44. Total funds were reported at \$269,318.35, plus \$51,675.00 in ARP Funds. A motion to approve the finance report as presented was made by Mitchell, seconded by Paul and carried.

Old Business

Lewis shared that a letter had been received requesting a donation to the Pamlico County Public Library. After some discussion, no action was taken.

Lewis shared two proposals for painting the exterior and frames of the two rear Town Hall exit doors. A motion to accept and approve a bid of \$400 from Topnotch painting was made by Harris, seconded by Mitchell and carried.

New Business

Lewis shared that 5 policies needed to be adopted pertaining to the expenditure of ARP funds. The policies are: Policy for Allowable Costs and Cost Principles; Record Retention Policy; Nondiscrimination Policy; Conflict of Interest Policy; and Eligible Use Policy. After review and discussion, a motion to adopt all 5 policies was made by Harris, seconded by Paul and carried.

Lewis shared a preliminary budget for FY 2023-24 for review by the Council. There were no recommended changes, and a budget hearing will be scheduled for June 6. There was also some discussion concerning use of ARP funds.

Lewis shared a information about a letter from the East Carolina Council concerning a vacancy on the Council Executive Committee. The vacancy is a municipal representative who would represent all municipalities in Pamlico County. Town Commissioner Danny Wooten from the Town of Vandemere had expressed interest in filling the vacancy. A motion to recommend Mr. Wooten for appointment was made by Harris, seconded by Mitchell and carried.

Mayor Pro-tem Newman shared an update from the recent Mayors meeting at the courthouse. An important note from the meeting was a recommendation for all towns in Pamlico County to make sure they have an exotic animals ordinance in place. One option would be to adopt the one that the County already has.

During the comment period, Chief Mike Grose shared some information concerning the Grantsboro/Silverhill fire department. Overall things are going well.

Following the comment period, the meeting was adjourned on a motion by Mitchell, seconded by Harris and carried.

The next regular meeting of the Town Council is scheduled for June 6, 2023. There will also be a budget hearing scheduled for June 6 also.

Respectfully submitted,

Tom Newman, Mayor Pro-tem

Ray Lewis, Clerk