

**Town of Grantsboro**  
**Public Budget Hearing and Regular Meeting of Town Council**  
**June 5, 2018**

**Minutes**

The Grantsboro Town Council met on Tuesday, June 5, 2018 at 7:00pm in the Town Hall. Attending were: Mayor Alfred Cahoon, Mayor Pro-tem Julia Lee, Ray Poole, Tom Newman, Kristie Mitchell, TW Harris, and Ray Lewis, Clerk. There were two visitors present: Pamlico County Commissioner Ed Riggs, and David Harris (RSM Harris & Associates).

Mayor Cahoon opened the public hearing at 7:00 pm to receive any comments concerning the proposed 2018-19 FY budget for the Town. The proposed budget resolution was read, which reflects proposed revenues and expenses of \$65,600, with the current tax rate of .05 remaining unchanged. There were no further comments, and the hearing was closed.

Mayor Cahoon then called the regular meeting to order, and Lewis offered the invocation. Lewis then administered the Oath of Office to new Council member TW Harris. A quorum was established for the meeting. The agenda was approved upon a motion by Lee, seconded by Mitchell and carried. The minutes from the May meeting were approved as written upon a motion by Poole, seconded by Newman and carried.

Lewis presented the finance report for the month of May, which reflected \$4434.11 in revenues, and expenses of \$12,429.76. Total funds were reported at \$213,193.88. A motion to approve the finance report as presented was made by Newman, seconded by Mitchell and carried.

**Old Business**

Since there were no further comments or concerns pertaining to the proposed budget for FY 2018-19, a motion to adopt the proposed budget resolution was made by Mitchell, seconded by Newman and carried.

**New Business**

A phone consultation with the Town Council was conducted by Lewis on May 24<sup>th</sup> concerning an immediate need for a storage building. Lewis informed the Council that a suitable building could be purchased for approximately \$5000, and Lewis was given unanimous verbal approve to proceed with the purchase. A 10' x 20' portable storage building was

purchased from East Carolina Unlimited in Vanceboro, NC at a cost of \$4461.08 on May 25<sup>th</sup>. A motion to officially approve this purchase was made by Lee, seconded by Newman and carried.

Lewis shared with the Council that there were three resolutions that needed to be adopted to facilitate acceptance of a \$2,000,000 CDBG-I that has been awarded to the Town for the extension of sewer lines on Hwy 306N. The three resolutions are:

**Grant Budget Ordinance**

**Financial Management Resolution**

**Authorization of Execution of Grant Documents**

A motion to approve and adopt all three resolutions was made by Newman, seconded by Harris and carried.

During the public and Council comment period, Lewis shared that he would be on vacation the week of June 18, and the Town Hall office would be closed that week. Also, the regular Town Council meeting for July will be rescheduled to July 10 due to the July 4<sup>th</sup> holiday. The meeting was then adjourned upon a motion by Poole, seconded by Newman and carried.

As previously noted, the next regular meeting of the Council is scheduled for July 10, 2018.

Respectfully submitted,

---

Alfred E Cahoon, Mayor

---

Ray Lewis, Clerk