

Town of Grantsboro
Regular Meeting of Town Council
February 5, 2019
Minutes

The Grantsboro Town Council met on Tuesday, February 5, 2019 at 7:00 p.m. in the Town Hall. Attending were: Mayor Pro-tem Julia Lee, Ray Poole, Tom Newman, Kristie Mitchell, TW Harris, and Ray Lewis, Clerk. Mayor Alfred Cahoon was absent.

Mayor Pro-tem Lee called the meeting to order, and Lewis offered the invocation. A quorum was established for the meeting. The agenda was approved upon a motion by Harris, seconded by Newman and carried. The minutes from the January meeting were approved as written upon a motion by Harris, seconded by Newman and carried.

Lewis presented the finance report for the month of January, which reflected \$12,587.15 in revenues, and expenses of \$4523.26. Total funds were reported at \$187,875.39. A motion to approve the finance report as presented was made by Mitchell, seconded by Harris and carried.

Old Business

David Harris of RSM Harris Associates was present to share an update on the progress of the CDBG-I project. The engineering report has been approved by the state agencies, and the engineer is now proceeding with the design work. The final design plans will also have to be approved by the state, which will take several months. It will likely be Spring of 2020 before any actual construction will begin. Other parts of the process are also being carried out, such as a Fair Housing Assessment. Mr. Harris said that he will keep the Town updated on the progress.

A motion to remove from the table the matter of an additional 4' section for our outdoor Christmas tree was made by Poole, seconded by Newman and carried. After further discussion, and considering the expense of the additional section, no action was taken at this time.

It was suggested at the previous meeting about the need for a concrete pad for the outdoor Christmas tree. Pamlico Home Builders gave an estimate of \$2000 to install a 12' x 14' pad. A motion to accept the proposal and have the pad installed was made by Poole, seconded by Harris and carried.

New Business

Lewis shared that it is time to purchase advertising in the Pamlico County Visitors Guide. The Town has been purchasing a one - page ad in the past. A motion to again purchase a one - page ad at a cost of \$285 was made by Poole, seconded by Harris and carried.

Lewis informed the Council that a new checking account has been opened at CresCom Bank for the CDBG project expenses. Official action by the Council is needed to designate Mayor Alfred Cahoon, Town Clerk Ray Lewis, and Council member Tom Newman as the authorized signatures for this account. A motion to adopt was made by Mitchell, seconded by Harris and carried.

Lewis shared with the Council that a 5 - year update of the Pamlico Sound Regional Hazard Mitigation Plan will be carried out this year. There will be four regional meetings, and the Town will be required to have a representative at each meeting. We have been asked to appoint a primary and secondary representative. Lewis expressed that he can be the primary, and after some discussion Council member Ray Poole volunteered to be the secondary representative. Their contact information will be forwarded to the appropriate agency.

Daniel Sugg, Chief of the Grantsboro/Silverhill VFD was present to share plans with the Council concerning a new Fire Station building. Chief Sugg suggested that a new building could also be used for community events, and possibly part of the property for a town park. The approximate cost is \$300,000. The Town may be able to help some with the costs, but more details concerning possible grants and financing first need to be obtained. Chief Sugg said that they will continue to explore their options. Chief Sugg also shared with the Council that the Department is submitting an application for a matching grant to purchase additional equipment that is needed. After some discussion, a motion to give a donation of \$2500 to go toward this grant was made by Mitchell, seconded by Newman and carried.

After a brief comment period, the meeting was adjourned upon a motion by Mitchell, seconded by Newman and carried.

The next regular meeting of the Town Council is scheduled for March 5, 2019.

Respectfully submitted,

Julia Lee, Mayor Pro-tem

Ray Lewis, Clerk