

**Town of Grantsboro  
Regular Meeting of Town Council  
February 6, 2018**

**Minutes**

The Grantsboro Town Council met on Tuesday, February 6, 2018 at 7:00pm in the Town Hall. Attending were: Mayor Alfred Cahoon, Mayor Pro-tem Julia Lee, Ray Poole, Tom Newman, Kristie Mitchell, Pat Paul, and Ray Lewis, Clerk. Also present were Larry Carpenter, CPA; Scott Cayton with the Grantsboro Sand Mine; and Grantsboro resident T.W. Harris.

Mayor Pro-tem Julia Lee called the meeting to order as Mayor Cahoon was a few minutes late in arriving, and Lewis offered the invocation. A quorum was established for the meeting. The agenda was approved upon a motion by Newman, seconded by Mitchell and carried. The minutes from the January meeting were approved as written upon a motion by Paul, seconded by Mitchell and carried.

Lewis presented the finance report for the month of January, which reflected \$16,483.37 in revenues, and expenses of \$3161.01. Total funds were reported at \$211,634.09. A motion to approve the finance report as presented was made by Newman, seconded by Mitchell and carried.

**Old Business**

There was no old business on tonight's agenda.

**New Business**

Larry Carpenter was present to review the annual audit of the Town's finances for fiscal year 2016-17. Mr. Carpenter explained critical elements of the audit, and shared that the Town had a clean audit for the year, and things were going well. There were no additional questions following his presentation.

Lewis shared that the audit contract from Larry Carpenter needed to be approved for fiscal year 2017-18. The quoted price of \$5750 is unchanged from last year. A motion to approve the contract was made by Poole, seconded by Newman and carried.

Scott Cayton was present to share information concerning a possible expansion of his sand mining operation, and ideas for residential development for his lots along Hwy 306 North.

Mr. Cayton has already met with the town Planning Board, but another meeting with them will be necessary before final approval of his plans can be considered by the Town Council.

Lewis shared a letter from the Pamlico County Historical Association seeking donations and support for the Museum. After discussion, a motion to give a donation of \$1000 was made by Newman, seconded by Poole and carried.

Lewis shared a proposal from Mosca Design for a lighted artificial Christmas panel tree. The tree would be 14' tall, with a 3' 3D star on top. The cost with ornaments, tax, and shipping would be approximately \$5700. A motion to accept the proposal and purchase the tree was made by Mitchell, seconded by Poole and carried.

During the comment period, Poole reported that the Fire Department had not yet been able to change out the Christmas banners due to the recent severe weather, but hoped to get it done soon. Poole also shared information concerning the inspection of the Fire Department and a possible rating change which would save homeowners on insurance costs. The meeting was then adjourned upon a motion by Mitchell, seconded by Newman and carried.

The next meeting of the Council is scheduled for March 6, 2018.

Respectfully submitted,

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Alfred E. Cahoon, Mayor

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Ray Lewis, Clerk